



Board of Directors

Agenda

Monday, March 14, 2011

2:30 p.m.

or at close of Legislative Committee meeting

Local Government Center, Room 113

1201 Court Street NE

Salem, Oregon

2:30 p.m.

- 1. Call to Order** AOC President Janet Carlson
- 2. Agenda Approval (Action)** President Carlson
- 3. Items moved from Consent Agenda (Possible Action)** President Carlson

2:35 p.m.

- 4. Consent Agenda (Action) attached** President Carlson
 - 4.1 Minutes from February 14, 2011 Board of Directors meeting
 - 4.2 Financial Report for period ending January 31, 2011
 - 4.3 Financial Report for period ending February 28, 2011

2:40 p.m.

- 5. Regards to Rural Conference Sponsorship (Action) attached** Mike McArthur

2:45 p.m.

- 6. ODOT Program Oversight Committee Appointments (Action) attached** Mike McArthur
- 7. Other Business** President Carlson
- 8. Adjourn** President Carlson

Next AOC Board of Directors meeting April 11 – 2 p.m.
Local Government Center, Salem, Oregon

Date: March 14, 2011
To: Board of Directors
Association of Oregon Counties
From: Mike McArthur, executive director
Subject: Consent Agenda
Staff: Cara Fischer, deputy executive director

Should a director wish to move an item off the consent agenda for general discussion and action that may be done immediately following approval of the meeting agenda.

4.1 Minutes from February 14, 2010

Requested action:

Accept the minutes as represented on the following pages.

4.2 Financial Report for period ending January 31, 2011

Requested action:

Accept the financial report as represented on document attached.

4.3 Financial Report for period ending February 28, 2011

Accept the financial report as represented on document attached.

**Association of Oregon Counties
Board of Directors**

**Monday, February 14, 2011
12:00 p.m. and 2:20 p.m.**

**Local Government Center
Salem, Oregon**

Present: Commissioner Janet Carlson, Commissioner Tammy Baney, Commissioner Tony Hyde, Commissioner Tim Josi, Commissioner Sam Brentano, Commissioner Leslie Lewis, Commissioner Wayne Fording, Commissioner Annabelle Jaramillo, Commissioner Kathy George, Commissioner Jay Dixon, Commissioner Dwight Ellis, Treasurer Laurie Steele, Administrator Ralph Wyatt

Via telephone: Commissioner Patricia Roberts, Public Works Director Robb Paul

Staff and consultants: Mike McArthur, Cara Fischer, Paul Snider, Mike Eliason, Laura Cleland, Joann Hendrix

President Janet Carlson called the meeting to order at 12:00 p.m.

Consider Requests for Seats on Legislative Committee

President Carlson requested the board appoint Jackson County Commissioner CW Smith and Morrow County Judge Terry Tallman as members of the AOC Legislative Committee.

Commissioner Tony Hyde moved to approve the appointment of Jackson County Commissioner CW Smith and Morrow County Judge Terry Tallman as members of the AOC Legislative Committee, seconded by Administrator Ralph Wyatt. Motion carried.

Following this action the board was asked to recess and reconvene after the Legislative Committee meeting was adjourned.

2011 Board of Directors Meeting reconvened at 2:20 p.m.

President Janet Carlson called the meeting to order at 2:20 p.m.

Agenda

Commissioner Annabelle Jaramillo moved to approve the agenda of February 14, 2011, seconded by Commissioner Tony Hyde. Motion carried.

Consent Agenda

Executive Director Mike McArthur requested that item 4.3 (2) of the Consent Agenda be removed. Mr. McArthur explained that Commissioner Nikki Whitty had recently been on leave and the AOC Executive Committee was requesting appointment of Benton County Commissioner Linda Modrell as an interim member to the AOC Special Operations Committee. Mr. McArthur stated that he recently spoke with Commissioner Whitty and she is able to fulfill her appointment on the AOC Special Operations Committee.

Commissioner Dwight Ellis moved to remove from the Consent Agenda item 4.3 (2) Appoint Benton County Commissioner Linda Modrell as an interim member of the AOC Special Operations Committee, seconded by Commissioner Jay Dixon. Motion carried.

Commissioner Hyde moved to remove from the Consent Agenda item 4.4 Financial Report for period ending January 31, 2011 and resubmit at the board of directors meeting March 14, 2011, seconded by Commissioner Tammy Baney. Motion carried.

Consent Agenda

Accept the minutes from December 13, 2010.

Accept the minutes from January 10, 2011.

Endorse the nomination of Deschutes County Commissioner Alan Unger to the Oregon Workforce Investment Board.

Name Justice of the Peace Charles Fadeley to the AOC Board of Directors and the Legislative Committee to represent affiliate member Oregon Justices of the Peace Association (OJPA).

Commissioner Dixon moved to moved to approve the consent agenda, seconded by Mr. Ralph Wyatt. Motion carried.

Consider Contract with Hooley & Naito

Mr. McArthur asked for authorization for the executive director to enter into a contract with Hooley & Naito Consulting for services under retainer for 2011.

Commissioner Dixon moved to authorize the executive director to enter into a contract with Hooley/Naito Consulting for 2011, seconded by Commissioner Ellis. Motion carried.

Consider Contract with Fultz Consulting

Mr. McArthur asked for authorization for the executive director to enter into a contract with Fultz Consulting for \$1,500 per month through 2011.

Mr. Wyatt moved to authorize the executive director to enter into a contract with Fultz Consulting for \$1,500 per month through 2011, seconded by Commissioner Don Lindly. Motion carried.

Meeting was adjourned at 3:45 p.m.

**Association of Oregon Counties
General Fund
Financial Statement
For the Month Ending January 31, 2011**

	January Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$362,754.00		\$362,754.00	0.0%	\$489,065.00
County Dues		552,862.00		552,862.00	0.0%	552,862.29
Contract Payments	2,200.00	96,500.00	2,200.00	94,300.00	2.3%	69,511.02
Insurance Annuities	18,792.00	(18,792.00)	18,792.00	(37,584.00)	-100.0%	16,792.00
Staff Services	18,056.00	226,235.00	18,056.00	208,179.00	8.0%	192,465.16
Interest Earnings		5,000.00		5,000.00	0.0%	2,651.42
Misc. Revenue	40.00	5,000.00	40.00	4,960.00	0.8%	38,756.96
Mental Health		22,000.00		22,000.00	0.0%	14,030.40
Human Services Contract	2,547.08	(62,000.00)	2,547.08	(64,547.08)	-4.1%	50,697.20
PERS Contribution		60,000.00		60,000.00	0.0%	64,125.00
Video Lottery Defense Fund		20,000.00		20,000.00	0.0%	38,226.75
OACES Contribution		10,000.00		10,000.00	0.0%	10,000.00
Revenue Exchange		325,000.00		325,000.00	0.0%	320,000.00
Total Revenue	41,635.08	1,604,559.00	41,635.08	1,562,923.92	2.6%	1,859,183.20
Expenses						
Personal Services						
Salaries	61,089.62	694,904.00	61,089.62	633,814.38	8.8%	728,057.46
Payroll Assessment	39,776.36	258,030.00	39,776.36	218,253.64	15.4%	246,720.47
Employee Insurance Annuities	1,566.00	18,792.00	1,566.00	17,226.00	8.3%	16,792.00
Total Personal Services	102,431.98	971,726.00	102,431.98	869,294.02	10.5%	991,569.93
Materials and Services						
Travel	6,572.88	70,000.00	6,572.88	63,427.12	9.4%	81,769.72
Contract Services	1,896.35	94,100.00	1,896.35	92,203.65	2.0%	97,995.06
Postage, Printing & Supplies	203.82	20,000.00	203.82	19,796.18	1.0%	16,293.21
Communications	337.06	21,000.00	337.06	20,662.94	1.6%	18,997.46
Audit & Insurance		9,000.00		9,000.00	0.0%	11,566.32
Auto Expense	1,017.47	15,000.00	1,017.47	13,982.53	6.8%	17,056.74
Building Expense		75,000.00		75,000.00	0.0%	39,005.90
PERS Expense	1,030.00	50,000.00	1,030.00	48,970.00	2.1%	16,279.16
Legislative Expense		5,000.00		5,000.00	0.0%	978.56
CRP I.S. Services	6,773.29	4,000.00	6,773.29	(2,773.29)	169.3%	3,312.51
Misc. Expense	9.68	3,000.00	9.68	2,990.32	0.3%	2,185.04
Video Lottery Defense		20,000.00		20,000.00	0.0%	5,434.12
Transportation Fund Expense	829.42		829.42	(829.42)	0.0%	6,353.23
Data Processing	77.28	28,000.00	77.28	27,922.72	0.3%	3,635.32
Contingency		50,000.00		50,000.00	0.0%	
Capital Outlay		6,000.00		6,000.00	0.0%	5,004.09
Total Materials and Services	18,747.25	470,100.00	18,747.25	451,352.75	4.0%	325,866.44
Total Expenses	121,179.23	1,441,826.00	121,179.23	1,320,646.77	8.4%	1,317,436.37
Current Year Excess/(Deficit)	(79,544.15)	162,733.00	(79,544.15)	242,277.15	-48.9%	541,746.83
Budgeted Carryover						
Year End Balance		138,426.00		138,426.00	0.0%	
Year End Balance - Video Lottery Defense		39,969.00		39,969.00	0.0%	
Year End Balance - PERS Fund		100,787.00		100,787.00	0.0%	
Year End Balance - Operating Reserves		45,134.00		45,134.00	0.0%	

**Association of Oregon Counties
Public Lands
Financial Statement
For the Month Ending January 31, 2011**

	January Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$59,512.00		\$59,512.00	0.0%	\$68,942.00
County Dues		156,959.00		156,959.00	0.0%	152,419.13
Staff Services	2,200.00	26,400.00	2,200.00	24,200.00	8.3%	26,400.00
OSACA Contribution		6,000.00		6,000.00	0.0%	6,000.00
OACTC Contribution		2,000.00		2,000.00	0.0%	
Misc. Revenue					0.0%	1,637.06
Total Revenue	<u>2,200.00</u>	<u>250,871.00</u>	<u>2,200.00</u>	<u>248,671.00</u>	<u>0.9%</u>	<u>255,398.19</u>
Expenses						
Personal Services						
Salaries	7,920.00	95,040.00	7,920.00	87,120.00	8.3%	95,040.00
Payroll Assessment	5,637.57	43,606.00	5,637.57	37,968.43	12.9%	42,144.92
Total Personal Services	<u>13,557.57</u>	<u>138,646.00</u>	<u>13,557.57</u>	<u>125,088.43</u>	<u>9.8%</u>	<u>137,184.92</u>
Materials and Services						
Travel	3,539.00	17,000.00	3,539.00	13,461.00	20.8%	16,690.38
Contract Services	28.46	200.00	28.46	171.54	14.2%	929.07
Postage, Printing & Supplies	10.33	1,200.00	10.33	1,189.67	0.9%	860.23
Communications	28.09	2,780.00	28.09	2,751.91	1.0%	1,234.14
Audit & Insurance		1,000.00		1,000.00	0.0%	1,176.85
Auto Expense	57.12	850.00	57.12	792.88	6.7%	1,813.41
GF Staff Services	2,211.00	26,530.00	2,211.00	24,319.00	8.3%	25,764.00
Legislative Expense		1,800.00		1,800.00	0.0%	61.80
Misc. Expense	40.28	100.00	40.28	59.72	40.3%	124.51
Data Processing	5.44	848.00	5.44	842.56	0.6%	227.02
Contingency		15,000.00		15,000.00	0.0%	
Capital Outlay		333.00		333.00	0.0%	1,023.67
Total Materials and Services	<u>5,919.72</u>	<u>67,641.00</u>	<u>5,919.72</u>	<u>61,721.28</u>	<u>8.8%</u>	<u>49,905.08</u>
Total Expenses	<u>19,477.29</u>	<u>206,287.00</u>	<u>19,477.29</u>	<u>186,809.71</u>	<u>9.4%</u>	<u>187,090.00</u>
Current Year Excess/(Deficit)	<u>(17,277.29)</u>	<u>44,584.00</u>	<u>(17,277.29)</u>	<u>61,861.29</u>	<u>-38.8%</u>	<u>68,308.19</u>
Budgeted Carryover						
Year End Balance		44,584.00		44,584.00	0.0%	

**Association of Oregon Counties
CFTLC
Financial Statement
For the Month Ending January 31, 2011**

	January Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$22,857.00		\$22,857.00	0.0%	\$24,867.00
County Dues		56,400.00		56,400.00	0.0%	56,401.13
Total Revenue		79,257.00		79,257.00	0.0%	81,268.13
Personal Services						
Materials and Services						
Contract Services		30,000.00		30,000.00	0.0%	15,493.82
PL Staff Services	2,200.00	26,400.00	2,200.00	24,200.00	8.3%	26,400.00
Misc. Expense		1,300.00		1,300.00	0.0%	768.60
Total Materials and Services	2,200.00	57,700.00	2,200.00	55,500.00	3.8%	42,662.42
Total Expenses	2,200.00	57,700.00	2,200.00	55,500.00	3.8%	42,662.42
Current Year Excess/(Deficit)	(2,200.00)	21,557.00	(2,200.00)	23,757.00	-10.2%	38,605.71
Budgeted Carryover Year End Balance		21,557.00		21,557.00	0.0%	

**Association of Oregon Counties
Roads Fund
Financial Statement
For the Month Ending January 31, 2011**

	January Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$480,000.00		\$480,000.00	0.0%	\$515,997.00
Road Revenue Exchange	1,265,000.00	1,265,000.00	1,265,000.00		100.0%	1,305,000.00
Staff Services		74,000.00		74,000.00	0.0%	29,500.00
Interest Earnings		3,000.00		3,000.00	0.0%	3,253.23
Misc. Revenue		1,000.00		1,000.00	0.0%	150.00
CRP Services to AOC	<u>7,885.26</u>	<u>4,000.00</u>	<u>7,885.26</u>	<u>(3,885.26)</u>	<u>197.1%</u>	<u>3,665.10</u>
Total Revenue	<u>1,272,885.26</u>	<u>1,827,000.00</u>	<u>1,272,885.26</u>	<u>554,114.74</u>	<u>69.7%</u>	<u>1,857,565.33</u>
Expenses						
Personal Services						
Salaries	56,844.01	710,000.00	56,844.01	653,155.99	8.0%	675,102.04
Payroll Assessment	<u>39,512.59</u>	<u>275,000.00</u>	<u>39,512.59</u>	<u>235,487.41</u>	<u>14.4%</u>	<u>247,952.54</u>
Total Personal Services	<u>96,356.60</u>	<u>985,000.00</u>	<u>96,356.60</u>	<u>888,643.40</u>	<u>9.8%</u>	<u>923,054.58</u>
Materials and Services						
Travel	32.75	76,000.00	32.75	75,967.25	0.0%	37,102.74
Membership					0.0%	396.00
Contract Services	154.61	81,000.00	154.61	80,845.39	0.2%	57,589.21
Postage, Printing & Supplies	54.34	8,000.00	54.34	7,945.66	0.7%	4,973.36
Communications	196.61	14,000.00	196.61	13,803.39	1.4%	8,686.47
Audit & Insurance		9,000.00		9,000.00	0.0%	9,743.93
Auto Expense	381.40	20,000.00	381.40	19,618.60	1.9%	13,546.72
GF Staff Services	7,468.00	96,000.00	7,468.00	88,532.00	7.8%	79,622.00
Building Expense		65,000.00		65,000.00	0.0%	19,054.21
Technology Transfer	109,000.00	109,000.00	109,000.00		100.0%	109,000.00
Legislative Expense		5,000.00		5,000.00	0.0%	347.18
Misc. Expense		2,000.00		2,000.00	0.0%	1,236.02
Data Processing	49.60	20,000.00	49.60	19,950.40	0.2%	8,781.94
Contingency		100,000.00		100,000.00	0.0%	
Capital Outlay		27,000.00		27,000.00	0.0%	24,600.32
Training		10,000.00		10,000.00	0.0%	6,250.00
Total Materials and Services	<u>117,337.31</u>	<u>642,000.00</u>	<u>117,337.31</u>	<u>524,662.69</u>	<u>18.3%</u>	<u>380,930.10</u>
Total Expenses	<u>213,693.91</u>	<u>1,627,000.00</u>	<u>213,693.91</u>	<u>1,413,306.09</u>	<u>13.1%</u>	<u>1,303,984.68</u>
Current Year Excess/(Deficit)	1,059,191.35	200,000.00	1,059,191.35	(859,191.35)	529.6%	553,580.65
Budgeted Carryover Year End Balance		200,000.00		200,000.00	0.0%	

**Association of Oregon Counties
Forest
Financial Statement
For the Month Ending January 31, 2011**

	January Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$41,553.00		\$41,553.00	0.0%	\$123,239.00
County Dues		218,669.00		218,669.00	0.0%	140,056.16
Interest Earnings		500.00		500.00	0.0%	298.21
Misc. Revenue					0.0%	953.00
Total Revenue		260,722.00		260,722.00	0.0%	264,546.37
Personal Services						
Materials and Services						
Travel		3,000.00		3,000.00	0.0%	
Contract Services	18,596.00	220,000.00	18,596.00	201,404.00	8.5%	156,305.41
Postage, Printing & Supplies					0.0%	95.75
Communications					0.0%	653.56
GF Staff Services	348.00	4,172.00	348.00	3,824.00	8.3%	4,056.00
Misc. Expense		500.00		500.00	0.0%	
Contingency		10,000.00		10,000.00	0.0%	
Total Materials and Services	18,944.00	237,672.00	18,944.00	218,728.00	8.0%	161,110.72
Total Expenses	18,944.00	237,672.00	18,944.00	218,728.00	8.0%	161,110.72
Current Year Excess/(Deficit)	(18,944.00)	23,050.00	(18,944.00)	41,994.00	-82.2%	103,435.65
Budgeted Carryover Year End Balance		23,051.00		23,051.00	0.0%	

**Association of Oregon Counties
Business Enterprises
Financial Statement
For the Month Ending January 31, 2011**

	January Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$277,541.00		\$277,541.00	0.0%	\$336,049.00
Contract Payments		30,000.00		30,000.00	0.0%	11,000.00
NACo Royalties	125.50	250.00	125.50	124.50	50.2%	56,890.53
US Communities		1,500.00		1,500.00	0.0%	2,322.41
Insurance Trust Administration		305,000.00		305,000.00	0.0%	302,987.33
Misc. Revenue		(2,000.00)		(2,000.00)	0.0%	23,699.34
Business Partnership	1,500.00	10,000.00	1,500.00	8,500.00	15.0%	4,973.50
Transportation Fund Grant		120,000.00		120,000.00	0.0%	
Total Revenue	<u>1,625.50</u>	<u>742,291.00</u>	<u>1,625.50</u>	<u>740,665.50</u>	<u>0.2%</u>	<u>737,922.11</u>
Personal Services						
Materials and Services						
Revenue Transfer		325,000.00		325,000.00	0.0%	320,000.00
Travel		8,000.00		8,000.00	0.0%	7,567.15
Contract Services					0.0%	6,000.00
GF Staff Services	4,167.00	50,000.00	4,167.00	45,833.00	8.3%	38,004.00
Misc. Expense		1,000.00		1,000.00	0.0%	
Transportation Fund Expense		120,000.00		120,000.00	0.0%	72,079.80
Contingency		10,000.00		10,000.00	0.0%	
Total Materials and Services	<u>4,167.00</u>	<u>514,000.00</u>	<u>4,167.00</u>	<u>509,833.00</u>	<u>0.8%</u>	<u>443,650.95</u>
Total Expenses	<u>4,167.00</u>	<u>514,000.00</u>	<u>4,167.00</u>	<u>509,833.00</u>	<u>0.8%</u>	<u>443,650.95</u>
Current Year Excess/(Deficit)	(2,541.50)	228,291.00	(2,541.50)	230,832.50	-1.1%	294,271.16
Budgeted Carryover Year End Balance		232,291.00		232,291.00	0.0%	

**Association of Oregon Counties
Education, Training & Programs
Financial Statement
For the Month Ending January 31, 2011**

	January Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$6,752.00		\$6,752.00	0.0%	\$1,252.00
County College		6,000.00		6,000.00	0.0%	150.00
Scholarships & Donations		1,000.00		1,000.00	0.0%	25,000.00
Revenue Exchange		(20,000.00)		(20,000.00)	0.0%	
Total Revenue		(6,248.00)		(6,248.00)	0.0%	26,402.00
Personal Services						
Materials and Services						
GF Staff Services	667.00	8,000.00	667.00	7,333.00	8.3%	7,500.00
County College Expense	425.24	12,000.00	425.24	11,574.76	3.5%	2,874.32
Training		8,000.00		8,000.00	0.0%	8,610.00
Scholarships & Donations		2,000.00		2,000.00	0.0%	
Total Materials and Services	1,092.24	30,000.00	1,092.24	28,907.76	3.6%	18,984.32
Total Expenses	1,092.24	30,000.00	1,092.24	28,907.76	3.6%	18,984.32
Current Year Excess/(Deficit)	(1,092.24)	(36,248.00)	(1,092.24)	(35,155.76)	3.0%	7,417.68
Budgeted Carryover Year End Balance		3,752.00		3,752.00	0.0%	

**Association of Oregon Counties
Conference
Financial Statement
For the Month Ending January 31, 2011**

	January Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$97,303.00		\$97,303.00	0.0%	\$126,645.00
Misc. Revenue		2,000.00		2,000.00	0.0%	
Registration		82,000.00		82,000.00	0.0%	26,915.00
Affiliates					0.0%	2,825.00
Exhibitors		20,000.00		20,000.00	0.0%	6,120.00
Sponsor Contributions		10,000.00		10,000.00	0.0%	11,500.00
Meals		3,000.00		3,000.00	0.0%	710.00
Fellowship Breakfast					0.0%	352.00
Total Revenue		214,303.00		214,303.00	0.0%	175,067.00
Personal Services						
Materials and Services						
Meals		53,000.00		53,000.00	0.0%	45,882.08
Banquet Entertainment		6,000.00		6,000.00	0.0%	11,219.33
Staff Expense		3,000.00		3,000.00	0.0%	9,815.06
Travel					0.0%	1,071.22
Contract Services					0.0%	1,336.88
Postage, Printing & Supplies		10,000.00		10,000.00	0.0%	5,609.75
Audit & Insurance					0.0%	1,300.00
Auto Expense					0.0%	1,286.55
GF Staff Services	2,345.00	28,140.00	2,345.00	25,795.00	8.3%	27,324.00
Misc. Expense	140.00	15,000.00	140.00	14,860.00	0.9%	21,508.41
Data Processing					0.0%	133.10
Contingency		15,000.00		15,000.00	0.0%	
Total Materials and Services	2,485.00	130,140.00	2,485.00	127,655.00	1.9%	126,486.38
Total Expenses	2,485.00	130,140.00	2,485.00	127,655.00	1.9%	126,486.38
Current Year Excess/(Deficit)	(2,485.00)	84,163.00	(2,485.00)	86,648.00	-3.0%	48,580.62
Budgeted Carryover						
Year End Balance		69,163.00		69,163.00	0.0%	

Association of Oregon Counties
BALANCE SHEET
For the Month Ending January 31, 2011

		<u>YEAR TO DATE</u> <u>ACTUAL</u>
ASSETS		
CURRENT ASSETS		
Petty Cash	\$100.00	
Checking	1,397,147.66	
Pre-paid Expenses	14,005.20	
Savings	1,224,083.49	
Accounts Receivable	<u>132,836.85</u>	
TOTAL CURRENT ASSETS		2,768,173.20
FIXED ASSETS		
Furniture & Equipment	193,603.34	
Investment in Local Gov Center	869,182.00	
Accumulated Depreciation	<u>(139,839.50)</u>	
TOTAL FIXED ASSETS		922,945.84
Deferred Compensation Assets		1,309,168.03
Amount to Be Provided for Comp		<u>121,023.46</u>
TOTAL ASSETS		<u><u>5,121,310.53</u></u>
LIABILITIES AND EQUITY		
LIABILITIES		
Accounts Payable	(270.74)	
Accrued Vacation Pay	111,109.71	
Payroll Deductions	734.82	
Deferred Income	176,848.85	
Deferred Compensation Payable	<u>1,295,852.03</u>	
TOTAL LIABILITIES		1,584,274.67
FUND BALANCES		
Invested in Fixed Assets	53,763.84	
Equity in Local Government Cent	869,182.00	
Fund Balance	1,655,752.85	
Current Year Excess/(Deficit)	<u>935,107.17</u>	
TOTAL FUND BALANCES		<u>3,513,805.86</u>
TOTAL LIABILITIES AND EQUIT		<u><u>5,098,080.53</u></u>

**Association of Oregon Counties
General Fund
Financial Statement
For the Two Months Ending February 28, 2011**

	February Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$362,754.00		\$362,754.00	0.0%	\$489,065.00
County Dues		552,862.00		552,862.00	0.0%	552,862.29
Contract Payments		96,500.00	2,200.00	94,300.00	2.3%	69,511.02
Insurance Annuities		(18,792.00)	18,792.00	(37,584.00)	-100.0%	16,792.00
Staff Services	18,104.00	226,235.00	36,160.00	190,075.00	16.0%	192,465.16
Interest Earnings		5,000.00		5,000.00	0.0%	2,651.42
Misc. Revenue		5,000.00	40.00	4,960.00	0.8%	38,756.96
Mental Health		22,000.00		22,000.00	0.0%	14,030.40
Human Services Contract		(62,000.00)	2,547.08	(64,547.08)	-4.1%	50,697.20
PERS Contribution		60,000.00		60,000.00	0.0%	64,125.00
Video Lottery Defense Fund		20,000.00		20,000.00	0.0%	38,226.75
OACES Contribution		10,000.00		10,000.00	0.0%	10,000.00
Revenue Exchange		325,000.00		325,000.00	0.0%	320,000.00
Total Revenue	18,104.00	1,604,559.00	59,739.08	1,544,819.92	3.7%	1,859,183.20
Expenses						
Personal Services						
Salaries	60,135.92	694,904.00	121,225.54	573,678.46	17.4%	728,057.46
Payroll Assessment	20,413.18	258,030.00	60,189.54	197,840.46	23.3%	246,720.47
Employee Insurance Annuities	1,566.00	18,792.00	3,132.00	15,660.00	16.7%	16,792.00
Total Personal Services	82,115.10	971,726.00	184,547.08	787,178.92	19.0%	991,569.93
Materials and Services						
Travel		70,000.00	6,572.88	63,427.12	9.4%	81,769.72
Contract Services	38.71	94,100.00	1,935.06	92,164.94	2.1%	97,995.06
Postage, Printing & Supplies	42.00	20,000.00	245.82	19,754.18	1.2%	16,293.21
Communications		21,000.00	337.06	20,662.94	1.6%	18,997.46
Audit & Insurance		9,000.00		9,000.00	0.0%	11,566.32
Auto Expense		15,000.00	1,017.47	13,982.53	6.8%	17,056.74
Building Expense		75,000.00		75,000.00	0.0%	39,005.90
PERS Expense	850.00	50,000.00	1,880.00	48,120.00	3.8%	16,279.16
Legislative Expense		5,000.00		5,000.00	0.0%	978.56
CRP I.S. Services	1,756.48	4,000.00	8,529.77	(4,529.77)	213.2%	3,312.51
Misc. Expense		3,000.00	9.68	2,990.32	0.3%	2,185.04
Video Lottery Defense		20,000.00		20,000.00	0.0%	5,434.12
Transportation Fund Expense	117,411.50		118,240.92	(118,240.92)	0.0%	6,353.23
Data Processing		28,000.00	77.28	27,922.72	0.3%	3,635.32
Contingency		50,000.00		50,000.00	0.0%	
Capital Outlay		6,000.00		6,000.00	0.0%	5,004.09
Total Materials and Services	120,098.69	470,100.00	138,845.94	331,254.06	29.5%	325,866.44
Total Expenses	202,213.79	1,441,826.00	323,393.02	1,118,432.98	22.4%	1,317,436.37
Current Year Excess/(Deficit)	(184,109.79)	162,733.00	(263,653.94)	426,386.94	-162.0%	541,746.83
Budgeted Carryover						
Year End Balance		138,426.00		138,426.00	0.0%	
Year End Balance - Video Lottery Defense		39,969.00		39,969.00	0.0%	
Year End Balance - PERS Fund		100,787.00		100,787.00	0.0%	
Year End Balance - Operating Reserves		45,134.00		45,134.00	0.0%	

**Association of Oregon Counties
Public Lands
Financial Statement
For the Two Months Ending February 28, 2011**

	February Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$59,512.00		\$59,512.00	0.0%	\$68,942.00
County Dues		156,959.00		156,959.00	0.0%	152,419.13
Staff Services	2,200.00	26,400.00	4,400.00	22,000.00	16.7%	26,400.00
OSACA Contribution		6,000.00		6,000.00	0.0%	6,000.00
OACTC Contribution		2,000.00		2,000.00	0.0%	
Misc. Revenue					0.0%	1,637.06
Total Revenue	<u>2,200.00</u>	<u>250,871.00</u>	<u>4,400.00</u>	<u>246,471.00</u>	<u>1.8%</u>	<u>255,398.19</u>
Expenses						
Personal Services						
Salaries	7,920.00	95,040.00	15,840.00	79,200.00	16.7%	95,040.00
Payroll Assessment	<u>2,652.87</u>	<u>43,606.00</u>	<u>8,290.44</u>	<u>35,315.56</u>	<u>19.0%</u>	<u>42,144.92</u>
Total Personal Services	<u>10,572.87</u>	<u>138,646.00</u>	<u>24,130.44</u>	<u>114,515.56</u>	<u>17.4%</u>	<u>137,184.92</u>
Materials and Services						
Travel		17,000.00	3,539.00	13,461.00	20.8%	16,690.38
Contract Services	3.23	200.00	31.69	168.31	15.8%	929.07
Postage, Printing & Supplies		1,200.00	10.33	1,189.67	0.9%	860.23
Communications		2,780.00	28.09	2,751.91	1.0%	1,234.14
Audit & Insurance		1,000.00		1,000.00	0.0%	1,176.85
Auto Expense	1.53	850.00	58.65	791.35	6.9%	1,813.41
GF Staff Services	2,211.00	26,530.00	4,422.00	22,108.00	16.7%	25,764.00
Legislative Expense		1,800.00		1,800.00	0.0%	61.80
Misc. Expense	2.52	100.00	42.80	57.20	42.8%	124.51
Data Processing		848.00	5.44	842.56	0.6%	227.02
Contingency		15,000.00		15,000.00	0.0%	
Capital Outlay		<u>333.00</u>		<u>333.00</u>	<u>0.0%</u>	<u>1,023.67</u>
Total Materials and Services	<u>2,218.28</u>	<u>67,641.00</u>	<u>8,138.00</u>	<u>59,503.00</u>	<u>12.0%</u>	<u>49,905.08</u>
Total Expenses	<u>12,791.15</u>	<u>206,287.00</u>	<u>32,268.44</u>	<u>174,018.56</u>	<u>15.6%</u>	<u>187,090.00</u>
Current Year Excess/(Deficit)	<u>(10,591.15)</u>	<u>44,584.00</u>	<u>(27,868.44)</u>	<u>72,452.44</u>	<u>-62.5%</u>	<u>68,308.19</u>
Budgeted Carryover						
Year End Balance		44,584.00		44,584.00	0.0%	

**Association of Oregon Counties
CFTLC
Financial Statement
For the Two Months Ending February 28, 2011**

	February Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$22,857.00		\$22,857.00	0.0%	\$24,867.00
County Dues		56,400.00		56,400.00	0.0%	56,401.13
Total Revenue		79,257.00		79,257.00	0.0%	81,268.13
Personal Services						
Materials and Services						
Contract Services		30,000.00		30,000.00	0.0%	15,493.82
PL Staff Services	2,200.00	26,400.00	4,400.00	22,000.00	16.7%	26,400.00
Misc. Expense		1,300.00		1,300.00	0.0%	768.60
Total Materials and Services	2,200.00	57,700.00	4,400.00	53,300.00	7.6%	42,662.42
Total Expenses	2,200.00	57,700.00	4,400.00	53,300.00	7.6%	42,662.42
Current Year Excess/(Deficit)	(2,200.00)	21,557.00	(4,400.00)	25,957.00	-20.4%	38,605.71
Budgeted Carryover Year End Balance		21,557.00		21,557.00	0.0%	

**Association of Oregon Counties
Roads Fund
Financial Statement
For the Two Months Ending February 28, 2011**

	February Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$480,000.00		\$480,000.00	0.0%	\$515,997.00
Road Revenue Exchange		1,265,000.00	1,265,000.00		100.0%	1,305,000.00
Staff Services		74,000.00		74,000.00	0.0%	29,500.00
Interest Earnings		3,000.00		3,000.00	0.0%	3,253.23
Misc. Revenue		1,000.00		1,000.00	0.0%	150.00
CRP Services to AOC	2,235.19	4,000.00	10,120.45	(6,120.45)	253.0%	3,665.10
Total Revenue	<u>2,235.19</u>	<u>1,827,000.00</u>	<u>1,275,120.45</u>	<u>551,879.55</u>	<u>69.8%</u>	<u>1,857,565.33</u>
Expenses						
Personal Services						
Salaries	57,319.67	710,000.00	114,163.68	595,836.32	16.1%	675,102.04
Payroll Assessment	16,911.79	275,000.00	56,424.38	218,575.62	20.5%	247,952.54
Total Personal Services	<u>74,231.46</u>	<u>985,000.00</u>	<u>170,588.06</u>	<u>814,411.94</u>	<u>17.3%</u>	<u>923,054.58</u>
Materials and Services						
Travel		76,000.00	32.75	75,967.25	0.0%	37,102.74
Membership					0.0%	396.00
Contract Services	25.81	81,000.00	180.42	80,819.58	0.2%	57,589.21
Postage, Printing & Supplies		8,000.00	54.34	7,945.66	0.7%	4,973.36
Communications		14,000.00	196.61	13,803.39	1.4%	8,686.47
Audit & Insurance		9,000.00		9,000.00	0.0%	9,743.93
Auto Expense	17.34	20,000.00	398.74	19,601.26	2.0%	13,546.72
GF Staff Services	7,516.00	96,000.00	14,984.00	81,016.00	15.6%	79,622.00
Building Expense		65,000.00		65,000.00	0.0%	19,054.21
Technology Transfer		109,000.00	109,000.00		100.0%	109,000.00
Legislative Expense		5,000.00		5,000.00	0.0%	347.18
Misc. Expense		2,000.00		2,000.00	0.0%	1,236.02
Data Processing		20,000.00	49.60	19,950.40	0.2%	8,781.94
Contingency		100,000.00		100,000.00	0.0%	
Capital Outlay		27,000.00		27,000.00	0.0%	24,600.32
Training		10,000.00		10,000.00	0.0%	6,250.00
Total Materials and Services	<u>7,559.15</u>	<u>642,000.00</u>	<u>124,896.46</u>	<u>517,103.54</u>	<u>19.5%</u>	<u>380,930.10</u>
Total Expenses	<u>81,790.61</u>	<u>1,627,000.00</u>	<u>295,484.52</u>	<u>1,331,515.48</u>	<u>18.2%</u>	<u>1,303,984.68</u>
Current Year Excess/(Deficit)	<u>(79,555.42)</u>	<u>200,000.00</u>	<u>979,635.93</u>	<u>(779,635.93)</u>	<u>489.8%</u>	<u>553,580.65</u>
Budgeted Carryover						
Year End Balance		200,000.00		200,000.00	0.0%	

**Association of Oregon Counties
Forest
Financial Statement
For the Two Months Ending February 28, 2011**

	February Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$41,553.00		\$41,553.00	0.0%	\$123,239.00
County Dues		218,669.00		218,669.00	0.0%	140,056.16
Interest Earnings		500.00		500.00	0.0%	298.21
Misc. Revenue					0.0%	953.00
Total Revenue		<u>260,722.00</u>		<u>260,722.00</u>	0.0%	<u>264,546.37</u>
Personal Services						
Materials and Services						
Travel		3,000.00		3,000.00	0.0%	
Contract Services		220,000.00	18,596.00	201,404.00	8.5%	156,305.41
Postage, Printing & Supplies					0.0%	95.75
Communications					0.0%	653.56
GF Staff Services	348.00	4,172.00	696.00	3,476.00	16.7%	4,056.00
Misc. Expense		500.00		500.00	0.0%	
Contingency		10,000.00		10,000.00	0.0%	
Total Materials and Services	<u>348.00</u>	<u>237,672.00</u>	<u>19,292.00</u>	<u>218,380.00</u>	8.1%	<u>161,110.72</u>
Total Expenses	<u>348.00</u>	<u>237,672.00</u>	<u>19,292.00</u>	<u>218,380.00</u>	8.1%	<u>161,110.72</u>
Current Year Excess/(Deficit)	(348.00)	23,050.00	(19,292.00)	42,342.00	-83.7%	103,435.65
Budgeted Carryover Year End Balance		<u>23,051.00</u>		<u>23,051.00</u>	0.0%	

**Association of Oregon Counties
Business Enterprises
Financial Statement
For the Two Months Ending February 28, 2011**

	February Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$277,541.00		\$277,541.00	0.0%	\$336,049.00
Contract Payments		30,000.00		30,000.00	0.0%	11,000.00
NACo Royalties		250.00	125.50	124.50	50.2%	56,890.53
US Communities		1,500.00		1,500.00	0.0%	2,322.41
Insurance Trust Administration		305,000.00		305,000.00	0.0%	302,987.33
Misc. Revenue		(2,000.00)		(2,000.00)	0.0%	23,699.34
Business Partnership		10,000.00	1,500.00	8,500.00	15.0%	4,973.50
Transportation Fund Grant		120,000.00		120,000.00	0.0%	
Total Revenue		742,291.00	1,625.50	740,665.50	0.2%	737,922.11
Personal Services						
Materials and Services						
Revenue Transfer		325,000.00		325,000.00	0.0%	320,000.00
Travel		8,000.00		8,000.00	0.0%	7,567.15
Contract Services					0.0%	6,000.00
GF Staff Services	4,167.00	50,000.00	8,334.00	41,666.00	16.7%	38,004.00
Misc. Expense		1,000.00		1,000.00	0.0%	
Transportation Fund Expense		120,000.00		120,000.00	0.0%	72,079.80
Contingency		10,000.00		10,000.00	0.0%	
Total Materials and Services	4,167.00	514,000.00	8,334.00	505,666.00	1.6%	443,650.95
Total Expenses	4,167.00	514,000.00	8,334.00	505,666.00	1.6%	443,650.95
Current Year Excess/(Deficit)	(4,167.00)	228,291.00	(6,708.50)	234,999.50	-2.9%	294,271.16
Budgeted Carryover Year End Balance		232,291.00		232,291.00	0.0%	

**Association of Oregon Counties
Education, Training & Programs
Financial Statement
For the Two Months Ending February 28, 2011**

	February Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$6,752.00		\$6,752.00	0.0%	\$1,252.00
County College		6,000.00		6,000.00	0.0%	150.00
Scholarships & Donations		1,000.00		1,000.00	0.0%	25,000.00
Revenue Exchange		(20,000.00)		(20,000.00)	0.0%	
Total Revenue		(6,248.00)		(6,248.00)	0.0%	26,402.00
Personal Services						
Materials and Services						
GF Staff Services	667.00	8,000.00	1,334.00	6,666.00	16.7%	7,500.00
County College Expense		12,000.00	425.24	11,574.76	3.5%	2,874.32
Training		8,000.00		8,000.00	0.0%	8,610.00
Scholarships & Donations		2,000.00		2,000.00	0.0%	
Total Materials and Services	667.00	30,000.00	1,759.24	28,240.76	5.9%	18,984.32
Total Expenses	667.00	30,000.00	1,759.24	28,240.76	5.9%	18,984.32
Current Year Excess/(Deficit)	(667.00)	(36,248.00)	(1,759.24)	(34,488.76)	4.9%	7,417.68
Budgeted Carryover						
Year End Balance		3,752.00		3,752.00	0.0%	

**Association of Oregon Counties
Conference
Financial Statement
For the Two Months Ending February 28, 2011**

	February Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$97,303.00		\$97,303.00	0.0%	\$126,645.00
Misc. Revenue		2,000.00		2,000.00	0.0%	
Registration		82,000.00		82,000.00	0.0%	26,915.00
Affiliates					0.0%	2,825.00
Exhibitors		20,000.00		20,000.00	0.0%	6,120.00
Sponsor Contributions		10,000.00		10,000.00	0.0%	11,500.00
Meals		3,000.00		3,000.00	0.0%	710.00
Fellowship Breakfast					0.0%	352.00
Total Revenue		214,303.00		214,303.00	0.0%	175,067.00
Personal Services						
Materials and Services						
Meals		53,000.00		53,000.00	0.0%	45,882.08
Banquet Entertainment		6,000.00		6,000.00	0.0%	11,219.33
Staff Expense		3,000.00		3,000.00	0.0%	9,815.06
Travel					0.0%	1,071.22
Contract Services					0.0%	1,336.88
Postage, Printing & Supplies		10,000.00		10,000.00	0.0%	5,609.75
Audit & Insurance					0.0%	1,300.00
Auto Expense					0.0%	1,286.55
GF Staff Services	2,345.00	28,140.00	4,690.00	23,450.00	16.7%	27,324.00
Misc. Expense		15,000.00	140.00	14,860.00	0.9%	21,508.41
Data Processing					0.0%	133.10
Contingency		15,000.00		15,000.00	0.0%	
Total Materials and Services	2,345.00	130,140.00	4,830.00	125,310.00	3.7%	126,486.38
Total Expenses	2,345.00	130,140.00	4,830.00	125,310.00	3.7%	126,486.38
Current Year Excess/(Deficit)	(2,345.00)	84,163.00	(4,830.00)	88,993.00	-5.7%	48,580.62
Budgeted Carryover						
Year End Balance		69,163.00		69,163.00	0.0%	

Association of Oregon Counties
BALANCE SHEET
For the Two Months Ending February 28, 2011

		<u>YEAR TO DATE</u> <u>ACTUAL</u>
ASSETS		
CURRENT ASSETS		
Petty Cash	\$100.00	
Checking	1,216,238.47	
Pre-paid Expenses	14,005.20	
Savings	1,213,186.74	
Accounts Receivable	<u>164,205.76</u>	
TOTAL CURRENT ASSETS		2,607,736.17
FIXED ASSETS		
Furniture & Equipment	193,603.34	
Investment in Local Gov Center	869,182.00	
Accumulated Depreciation	<u>(139,839.50)</u>	
TOTAL FIXED ASSETS		922,945.84
Deferred Compensation Assets		1,309,168.03
Amount to Be Provided for Comp		<u>121,023.46</u>
TOTAL ASSETS		<u><u>4,960,873.50</u></u>
LIABILITIES AND EQUITY		
LIABILITIES		
Accounts Payable	118,662.68	
Accrued Vacation Pay	111,109.71	
Payroll Deductions	5,347.73	
Deferred Income	176,848.85	
Deferred Compensation Payable	<u>1,295,852.03</u>	
TOTAL LIABILITIES		1,707,821.00
FUND BALANCES		
Invested in Fixed Assets	53,763.84	
Equity in Local Government Cent	869,182.00	
Fund Balance	1,655,752.85	
Current Year Excess/(Deficit)	<u>651,123.81</u>	
TOTAL FUND BALANCES		<u>3,229,822.50</u>
TOTAL LIABILITIES AND EQUIT		<u><u>4,937,643.50</u></u>

Date: March 14, 2011

To: Board of Directors
Association of Oregon Counties

From: Mike McArthur, executive director

Subject: Regards to Rural conference sponsorship request

Staff: Cara Fischer, deputy executive director

Requested action:

Become a sponsor of the seventh annual Regards to Rural conference at the \$1,000 level.

Background:

AOC has been a sponsor of the annual Regards to Rural conference for the past few years. Conference planners thank AOC for its generosity and requests the board consider becoming a sponsor again this year for \$1,000.

This year's Regards to Rural conference will take place June 24-25, 2011 at Oregon State University in Corvallis, with pre-sessions on June 23, 2011. Last year, nearly 400 community leaders attended; planners anticipate 500 attendees this year due to a partnership with OSU that will provide dorm rooms at a low fee, enabling rural attendees to extend their stay.

According to the conference managers, Regards to Rural VII is the only gathering of this kind dedicated to helping rural leaders find solutions to many of the unique problems facing rural communities. Rural leaders from all around Oregon and the northwest will gather to learn, share, create and take home innovative ideas and tools that they can immediately put to use in their communities.

Date: March 14, 2011

To: Board of Directors
Association of Oregon Counties

From: Mike McArthur, executive director

Subject: ODOT Local Program Oversight Committee Appointments

Staff: Jon Oshel, county roads program manager

Requested action:

Appoint Chuck Knoll, Linn County (incumbent); Brian Vincent, Multnomah County (incumbent); John Vial, Jackson County; Gary Stockhoff, Washington County (1st alternate); and Mike Bezner, Clackamas County (incumbent, 2nd alternate) as AOC representatives to the ODOT Local Program Oversight Committee:

Background:

The Oregon Local Program Committee (OLPC) is established as a partnership between Counties, Cities, Oregon Department of Transportation (ODOT), Federal Highway Administration (FHWA) and the Metropolitan Planning Organization's Consortium (MPO). The mission of OLPC is to monitor and improve the effectiveness of Oregon's Local Federal Aid Program and other local street and road programs and projects administered through ODOT. OLPC does this by providing program, policy and process guidance, direction and support to the ODOT Local Program.

The committee includes three voting members from ODOT, AOC, LOC and single voting members from FHWA and the Oregon MPO Consortium. ODOT, AOC and LOC also have two alternate members who vote in the absence of one of the voting members

At its February 24, 2011 meeting OACES recommended these road officials be appointed as OLPC committee members.