



Board of Directors

Wednesday, June 16, 2010
12:30 p.m.

Cascade C
Riverhouse Conference Center
Bend, Oregon

Conference call: 1-877-366-0711 Pass code: 44783275#

12:30 p.m.

- 1. Call to Order** AOC President Steve Grasty
- 1.1. Agenda approval (**Action**)
 - 1.2. Approval of Minutes of May 10, 2010 meeting (**Action**) *pages 3-6*

12:35 p.m.

- 2. Financial Reports (Action)** *pages 7-16* Mike McArthur
- 2.1. Reports for period ending May 31, 2010

12:40 p.m.

- 3. AOC Audit Committee (Action)** *page 17* President Grasty

12:45 p.m.

- 4. ODOT Intergovernmental Agreement (Action)** *page 18* Mike McArthur

12:50 p.m.

- 5. CREA Contract For Service (Action)** *page 19* Mike McArthur

12:55 p.m.

- 6. Telecom Conference Sponsorship (Action)** *page 20* Mike McArthur

1:00 p.m.

- 7. BTOP Application Letter of Support (Action)** *page 21* Mike McArthur

1:05 p.m.

- 8. AOC Check Signing Proposal (Possible Action)** Treasurer Pat Shaw

1:10 p.m.

9. Appoint CIS Trustee (Action) page 22 Mike McArthur

1:15 p.m.

10. Appoint At-Large Board Member (Possible Action) President Grasty

11. Other Business President Grasty

12. Adjourn President Grasty

Scheduled AOC Board of Directors meetings for 2010:

August 9 *in Harney County*

October 11

December 13

AOC Annual Conference at Hilton Eugene & Conference Center – November 16-18

**Association of Oregon Counties
Board of Directors**

**Monday, May 10, 2010
2:00 p.m.**

**Local Government Center
Salem, Oregon**

Present: Judge Steve Grasty, Commissioner Janet Carlson, Commissioner Barbara Briggs, Judge Pat Shaw, Commissioner Linda Modrell, Commissioner Bill Hansell, Commissioner Tony Hyde, Commissioner Don Lindly, Commissioner Dan Shoun, Commissioner Faye Stewart, Commissioner Jeanne Burch, Commissioner Jim Bernard, Commissioner John Elliott, Commissioner Bob Austin, Commissioner Kathy George, Treasurer Laurie Steele, Administrator Ralph Wyatt

Via telephone: Commissioner Leslie Lewis

Staff and consultants: Mike McArthur, Cara Fischer, Eric Schmidt, Laura Cleland, Paul Snider, Mike Eliason, Emily Ackland, Morgan Cowling, Gil Riddell, Jennifer Mendenhall, JoAnn Hendrix

President Steve Grasty called the meeting to order at 2 p.m.

Agenda

Commissioner Tony Hyde moved to approve the agenda of May 10, 2010, with addition of considering expenditure for hiring a graduate student intern through the Executive Leadership Institute, seconded by Commissioner John Elliott. Motion carried.

Minutes

Commissioner Elliott moved to approve the minutes of April 12, 2010, seconded by Commissioner Don Lindly. Motion carried.

Financial Reports

Mike McArthur reviewed the financial reports for periods ending February 28, 2010, March 31, 2010 and April 30, 2010.

Commissioner Hyde moved to accept the financial reports for periods ending February 28, 2010, March 31, 2010 and April 30, 2010, seconded by Commissioner Bill Hansell. Motion carried.

Resolutions Regarding AOC Pension Plan

Mr. McArthur explained that the AOC Employees Pension Plan has been in place since 1969. The plan exists for the exclusive benefit of AOC employees and beneficiaries. For many years the contributions to the plan have been invested with Standard Insurance Company. Among those responsible for operation of the plan are the plan's trustees and the plan administrator.

He stated that the primary duties of the trustees are to receive and invest the funds in the plan, unless the participants (employees) direct the manner in which their funds are to be invested.

Staff recommends that the officers of AOC be designated the trustees of the Pension Plan and that they serve as trustees concurrently with their term of office with AOC. The proposed resolution would terminate the appointment of any currently named trustees and designate the AOC officers as new trustees. It would also continue that process annually.

Administrator Ralph Wyatt moved to adopt the resolution to terminate the appointment of any currently named trustees and appointment of new trustees, the AOC officers, of the Association of Oregon Counties Employee Pension Plan, seconded by Commissioner Hyde. Motion carried.

Mr. McArthur reviewed the role of the Plan Administrator. He stated that the latest Restatement of the Plan says the employer is the Administrator, but can delegate that responsibility to another person, who must then signify acceptance in writing. It says the Plan Administrator has the duties of the general administration of the plan, and it lists those duties in some detail. The person serving as executive director of AOC has taken on those responsibilities, though written acceptance of the role may not have always occurred.

Staff recommends that the role of Administrator of the Plan be tied to the office of executive director. That way, it becomes clear at any given time who is responsible for administration of the plan. The proposed resolution designates that the individual who serves as AOC executive director is the Plan Administrator. It also directs the executive director to file the appropriate written acceptance.

Mr. Wyatt moved to adopt the resolution regarding the appointment of the AOC executive director as the administrator of the Association of Oregon Counties Employees Pension Plan, seconded by Commissioner Elliott. Motion carried.

Changes to Board & Legislative Committee Membership

Mr. McArthur requested action by the board to nominate Commissioner Lynn Peterson to an unexpired term on the Oregon Scenic Bikeways Committee.

Commissioner Hansell moved approval for the nomination of Commissioner Lynn Peterson to an unexpired term on the Oregon Scenic Bikeways Committee, seconded by Commissioner Hyde. Motion carried.

Mr. McArthur requested action by the board to nominate Commissioner Jim Bernard to the HB 3644 Task Force on Stage Two Business Development and Economic Gardening.

Commissioner Hansell moved approval for the nomination of Commissioner Jim Bernard to the HB 3644 Task Force on Stage Two Business Development and Economic Gardening, seconded by Commissioner Hyde. Motion carried.

Nominations to State & Legislative Groups

Mr. McArthur explained that Commissioner Boyd Britton, District 1 delegate to the AOC Legislative Committee, has found that he is unable to attend meetings of the committee on a regular basis due to schedule conflicts and has asked to be relieved of this duty. Grant County

Judge Mark Webb is willing to step into this unexpired term. This action has been endorsed by Judge Webb's colleagues in District 1.

Commissioner Kathy George moved to appoint Judge Mark Webb to the District 1 Delegate position on the Legislative Committee, seconded by Commissioner Elliott. Motion carried.

Mr. McArthur stated that due to changes in the Multnomah County Commission AOC has been asked to modify Multnomah County representation on the Board of Directors and Legislative Committee. Multnomah County requests that the "Special Operations Committee" position currently held by Commissioner Deborah Kafoury be reassigned to Commissioner Diane McKeel. The county also requests that the "Counties with Population of 250,000 or more" position held by former County Chair Ted Wheeler be assigned to Commissioner Judy Shiprack.

Commissioner Hyde moved to appoint Commissioner Diane McKeel to the AOC Special Operations Committee and appoint Commissioner Judy Shiprack to the Multnomah County "Counties with Population of 250,000 or more" position, seconded by Commissioner Linda Modrell. Motion carried.

Report from Bylaws Revision Task Force

Early this year, a task force on the AOC Constitution and Bylaws was created by AOC President Steve Grasty. The task force was charged with clarifying ambiguities, updating archaic language, setting forth procedures for election of officers and making overall improvements in the document.

Commissioner Janet Carlson, chair of the task force, brought forward proposed recommendations by the task force. The draft also included a few recommendations from several county counsels who reviewed the task force draft to ensure that it is straightforward and consistent with applicable law. Discussion with regards to the changes ensued.

Commissioner Hansell moved to forward the task force's recommendations to full membership for discussion and ratification, seconded by Commissioner Bob Austin. Motion carried.

AOC Intern from Hatfield School of Governments Executive Leadership Institute

Mr. McArthur requested Board approval to hire a graduate student intern through the Hatfield School of Government Executive Leadership Institute. Emily Ackland, AOC environmental coordinator, explained that the intern will review three areas pertaining to electric vehicles in Oregon. The cost associated with the internship is \$8,000 for a 10 week period. Money for this activity was anticipated in developing the 2010 AOC budget and is available through the Roads Fund.

Mr. Wyatt moved to approve the expenditure of \$8,000 for the hiring of a graduate student intern through the Hatfield School of Government Executive Leadership Institute, seconded by Commissioner Barbara Briggs. Motion carried.

Boardman 2020 Plan

During the May 10 AOC Legislative Committee meeting representatives from Portland General Electric stated the Boardman Plant plays a critical part in supplying a diverse power mix of reliable, reasonably-priced electricity for customers. New environmental regulations will require expensive retrofits to the plant to reduce its emissions. PGE is working to develop an alternative operating plan for Boardman to provide the best balance of cost and risk for customers.

Because a 2020 shutdown or refuel of the Boardman Plant is not an option under current Oregon environmental rules, there are critical hurdles that must be overcome. PGE is asking for stakeholder support of its 2020 plan and asked AOC to consider such a move.

Paul Snider reviewed the discussion held last week by county counsels regarding this request. The county counsels voted to make no recommendation on the support of PGE's 2020 plan.

Commissioner Bob Austin moved to have AOC become an intervener for PGE's Boardman 2020 plan, seconded by Commissioner Elliott. Motion carried.

There being no further business the meeting was adjourned at 2:30 p.m.

**Association of Oregon Counties
General Fund
Financial Statement
For the Five Months Ending May 31, 2010**

	May Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$427,839.00		\$427,839.00	0.0%	\$633,662.00
County Dues		580,226.00	332,424.75	247,801.25	57.3%	580,226.00
Contract Payments		60,000.00	33,555.02	26,444.98	55.9%	45,598.00
Staff Services	14,267.00	227,628.00	71,335.00	156,293.00	31.3%	224,567.00
OACC Contribution					0.0%	500.00
Interest Earnings		12,000.00		12,000.00	0.0%	10,020.06
Misc. Revenue		5,000.00	157.50	4,842.50	3.2%	4,653.73
Mental Health		22,000.00		22,000.00	0.0%	21,255.60
Human Services Contract		61,495.00	10,188.32	51,306.68	16.6%	59,873.04
PERS Contribution		60,000.00	20,425.00	39,575.00	34.0%	59,957.50
Video Lottery Defense Fund		40,000.00	19,170.29	20,829.71	47.9%	23,453.78
OACES Contribution		10,000.00		10,000.00	0.0%	10,000.00
Revenue Exchange		320,000.00		320,000.00	0.0%	300,000.00
Total Revenue	14,267.00	1,826,188.00	487,255.88	1,338,932.12	26.7%	1,973,766.71
Expenses						
Personal Services						
Salaries	59,203.97	741,072.00	296,019.85	445,052.15	39.9%	771,336.89
Payroll Assessment	20,031.22	274,943.00	102,464.73	172,478.27	37.3%	246,985.35
Employee Annuities	1,566.00		5,830.00	(5,830.00)	0.0%	
Total Personal Services	80,801.19	1,016,015.00	404,314.58	611,700.42	39.8%	1,018,322.24
Materials and Services						
Travel	608.09	80,000.00	32,800.16	47,199.84	41.0%	91,761.31
Contract Services	1,151.19	91,700.00	40,314.39	51,385.61	44.0%	142,823.44
Postage, Printing & Supplies	124.33	27,000.00	3,881.37	23,118.63	14.4%	28,283.35
Communications	125.93	21,000.00	6,570.45	14,429.55	31.3%	21,186.13
Audit & Insurance		7,900.00	224.40	7,675.60	2.8%	8,661.49
Auto Expense	122.50	9,500.00	4,443.93	5,056.07	46.8%	14,593.84
Building Expense		80,000.00	12,919.68	67,080.32	16.1%	74,423.58
PERS Expense		60,000.00	576.00	59,424.00	1.0%	14,904.00
Legislative Expense	232.50	2,000.00	674.49	1,325.51	33.7%	8,348.41
CRP I.S. Services		13,000.00	798.54	12,201.46	6.1%	20,028.32
Misc. Expense	30.75	3,000.00	465.46	2,534.54	15.5%	4,272.39
Video Lottery Defense		20,000.00	1,995.00	18,005.00	10.0%	19,191.18
Data Processing		9,000.00	1,546.18	7,453.82	17.2%	12,839.52
Contingency		100,000.00		100,000.00	0.0%	
Capital Outlay		6,000.00	499.99	5,500.01	8.3%	5,064.27
Total Materials and Services	2,395.29	530,100.00	107,710.04	422,389.96	20.3%	466,381.23
Total Expenses	83,196.48	1,546,115.00	512,024.62	1,034,090.38	33.1%	1,484,703.47
Current Year Excess/(Deficit)	(68,929.48)	280,073.00	(24,768.74)	304,841.74	-8.8%	489,063.24
Budgeted Carryover						
Year End Balance		149,778.00		149,778.00	0.0%	
Year End Balance - Video Lottery Defense		39,426.00		39,426.00	0.0%	
Year End Balance - PERS Fund		45,733.00		45,733.00	0.0%	
Year End Balance - Operating Reserves		45,136.00		45,136.00	0.0%	

**Association of Oregon Counties
Public Lands
Financial Statement
For the Five Months Ending May 31, 2010**

	May Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$40,336.00		\$40,336.00	0.0%	\$51,433.00
County Dues		156,959.00	106,883.40	50,075.60	68.1%	142,690.00
Staff Services	2,200.00	26,400.00	11,000.00	15,400.00	41.7%	26,400.00
OSACA Contribution		6,000.00		6,000.00	0.0%	6,000.00
OACTC Contribution		2,000.00		2,000.00	0.0%	2,000.00
Total Revenue	2,200.00	231,695.00	117,883.40	113,811.60	50.9%	228,523.00
Expenses						
Personal Services						
Salaries	7,920.00	95,040.00	39,600.00	55,440.00	41.7%	95,040.00
Payroll Assessment	3,181.34	42,336.00	16,036.64	26,299.36	37.9%	38,862.91
Total Personal Services	11,101.34	137,376.00	55,636.64	81,739.36	40.5%	133,902.91
Materials and Services						
Travel		14,800.00	6,972.15	7,827.85	47.1%	14,910.28
Contract Services	77.92	100.00	649.53	(549.53)	649.5%	672.34
Postage, Printing & Supplies	8.29	2,200.00	233.97	1,966.03	10.6%	3,164.00
Communications	10.50	1,200.00	373.64	826.36	31.1%	2,346.78
Audit & Insurance		800.00	20.40	779.60	2.6%	2,213.54
Auto Expense		750.00	446.00	304.00	59.5%	803.55
GF Staff Services	2,147.00	25,758.00	10,735.00	15,023.00	41.7%	25,008.00
Legislative Expense	15.50	100.00	44.97	55.03	45.0%	1,691.15
Misc. Expense	2.05	100.00	6.30	93.70	6.3%	20.00
Data Processing		1,000.00	133.47	866.53	13.3%	2,118.68
Contingency		2,000.00		2,000.00	0.0%	
Capital Outlay		333.00		333.00	0.0%	1,008.85
Total Materials and Services	2,261.26	49,141.00	19,615.43	29,525.57	39.9%	53,957.17
Total Expenses	13,362.60	186,517.00	75,252.07	111,264.93	40.3%	187,860.08
Current Year Excess/(Deficit)	(11,162.60)	45,178.00	42,631.33	2,546.67	94.4%	40,662.92
Budgeted Carryover Year End Balance		45,178.00		45,178.00	0.0%	

**Association of Oregon Counties
CFTLC
Financial Statement
For the Five Months Ending May 31, 2010**

	May Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$46,916.00		\$46,916.00	0.0%	\$92,916.00
County Dues		26,400.00	47,661.38	(21,261.38)	180.5%	26,401.00
CFTLC		30,000.00		30,000.00	0.0%	
Total Revenue		103,316.00	47,661.38	55,654.62	46.1%	119,317.00
Personal Services						
Materials and Services						
Contract Services		45,000.00	6,275.00	38,725.00	13.9%	38,630.36
GF Staff Services					0.0%	26,400.00
PL Staff Services	2,200.00	26,400.00	11,000.00	15,400.00	41.7%	
Misc. Expense					0.0%	1,140.80
Total Materials and Services	2,200.00	71,400.00	17,275.00	54,125.00	24.2%	66,171.16
Total Expenses	2,200.00	71,400.00	17,275.00	54,125.00	24.2%	66,171.16
Current Year Excess/(Deficit)	(2,200.00)	31,916.00	30,386.38	1,529.62	95.2%	53,145.84
Budgeted Carryover Year End Balance		31,916.00		31,916.00	0.0%	

**Association of Oregon Counties
Roads Fund
Financial Statement
For the Five Months Ending May 31, 2010**

	May Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$450,000.00		\$450,000.00	0.0%	\$477,170.00
Road Revenue Exchange		1,305,000.00	1,305,000.00		100.0%	1,305,000.00
Staff Services		65,000.00		65,000.00	0.0%	50,000.00
Interest Earnings		9,000.00		9,000.00	0.0%	13,323.36
Misc. Revenue		1,000.00	150.00	850.00	15.0%	
CRP Services to AOC		4,000.00	798.54	3,201.46	20.0%	21,324.35
Total Revenue		1,834,000.00	1,305,948.54	528,051.46	71.2%	1,866,817.71
Expenses						
Personal Services						
Salaries	55,789.09	695,000.00	278,945.45	416,054.55	40.1%	657,038.15
Payroll Assessment	19,698.65	260,000.00	102,610.64	157,389.36	39.5%	227,477.95
Total Personal Services	75,487.74	955,000.00	381,556.09	573,443.91	40.0%	884,516.10
Materials and Services						
Travel	53.50	50,000.00	4,606.61	45,393.39	9.2%	26,038.36
Membership			296.00	(296.00)	0.0%	477.00
Contract Services	325.76	102,000.00	16,905.24	85,094.76	16.6%	39,646.78
Postage, Printing & Supplies	33.16	8,000.00	1,274.24	6,725.76	15.9%	7,659.00
Communications	73.47	11,000.00	2,542.85	8,457.15	23.1%	8,871.13
Audit & Insurance		7,000.00	163.20	6,836.80	2.3%	7,395.86
Auto Expense	322.00	24,000.00	3,956.48	20,043.52	16.5%	11,329.53
GF Staff Services	5,713.00	125,000.00	28,565.00	96,435.00	22.9%	124,847.00
Building Expense		60,000.00	6,198.42	53,801.58	10.3%	56,449.25
Technology Transfer		100,000.00	109,000.00	(9,000.00)	109.0%	100,000.00
Legislative Expense	62.00	2,000.00	279.86	1,720.14	14.0%	3,442.02
Misc. Expense	8.20	2,500.00	370.18	2,129.82	14.8%	726.70
Data Processing		42,500.00	3,133.45	39,366.55	7.4%	44,771.35
Contingency		100,000.00		100,000.00	0.0%	
Capital Outlay		5,000.00	8,999.98	(3,999.98)	180.0%	6,338.75
Training		40,000.00	6,268.00	33,732.00	15.7%	28,311.25
Total Materials and Services	6,591.09	679,000.00	192,559.51	486,440.49	28.4%	466,303.98
Total Expenses	82,078.83	1,634,000.00	574,115.60	1,059,884.40	35.1%	1,350,820.08
Current Year Excess/(Deficit)	(82,078.83)	200,000.00	731,832.94	(531,832.94)	365.9%	515,997.63
Budgeted Carryover						
Year End Balance		200,000.00		200,000.00	0.0%	

**Association of Oregon Counties
Forest
Financial Statement
For the Five Months Ending May 31, 2010**

	May Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$117,866.00		\$117,866.00	0.0%	\$99,880.00
County Dues		145,779.00	86,153.64	59,625.36	59.1%	129,482.00
Interest Earnings		1,000.00		1,000.00	0.0%	784.74
Total Revenue		264,645.00	86,153.64	178,491.36	32.6%	230,146.74
Personal Services						
Materials and Services						
Travel		3,000.00		3,000.00	0.0%	
Contract Services		150,000.00	125,889.28	24,110.72	83.9%	102,971.67
Communications			160.12	(160.12)	0.0%	
GF Staff Services	338.00	4,050.00	1,690.00	2,360.00	41.7%	3,936.00
Contingency		20,000.00		20,000.00	0.0%	
Total Materials and Services	338.00	177,050.00	127,739.40	49,310.60	72.1%	106,907.67
Total Expenses	338.00	177,050.00	127,739.40	49,310.60	72.1%	106,907.67
Current Year Excess/(Deficit)	(338.00)	87,595.00	(41,585.76)	129,180.76	-47.5%	123,239.07
Budgeted Carryover Year End Balance		87,595.00		87,595.00	0.0%	

**Association of Oregon Counties
Business Enterprises
Financial Statement
For the Five Months Ending May 31, 2010**

	May Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$329,547.00		\$329,547.00	0.0%	\$226,964.00
Contract Payments		500.00		500.00	0.0%	10,000.00
NACo Royalties		1,000.00	84.75	915.25	8.5%	441.75
US Communities		2,000.00	586.23	1,413.77	29.3%	2,379.26
Insurance Trust Administration		342,277.00		342,277.00	0.0%	298,303.49
Misc. Revenue			100.00	(100.00)	0.0%	20,518.08
Business Partnership		2,000.00		2,000.00	0.0%	1,500.00
Transportation Fund Grant		110,000.00		110,000.00	0.0%	337,534.42
Total Revenue		787,324.00	770.98	786,553.02	0.1%	897,641.00
Personal Services						
Materials and Services						
Revenue Transfer		320,000.00		320,000.00	0.0%	307,000.00
Travel		500.00		500.00	0.0%	6,632.43
GF Staff Services	3,167.00	38,000.00	15,835.00	22,165.00	41.7%	36,996.00
Misc. Expense		750.00		750.00	0.0%	573.37
Transportation Fund Expense		100,000.00	120.00	99,880.00	0.1%	210,392.15
Contingency		10,000.00		10,000.00	0.0%	
Total Materials and Services	3,167.00	469,250.00	15,955.00	453,295.00	3.4%	561,593.95
Total Expenses	3,167.00	469,250.00	15,955.00	453,295.00	3.4%	561,593.95
Current Year Excess/(Deficit)	(3,167.00)	318,074.00	(15,184.02)	333,258.02	-4.8%	336,047.05
Budgeted Carryover						
Year End Balance		318,074.00		318,074.00	0.0%	

**Association of Oregon Counties
Education, Training & Programs
Financial Statement
For the Five Months Ending May 31, 2010**

	May Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$822.00		\$822.00	0.0%	(\$9,613.00)
County College		5,000.00		5,000.00	0.0%	6,000.00
Scholarships & Donations		25,000.00		25,000.00	0.0%	25,000.00
Revenue Transfer from GF					0.0%	7,000.00
Total Revenue		30,822.00		30,822.00	0.0%	28,387.00
Personal Services						
Materials and Services						
GF Staff Services	625.00	7,500.00	3,125.00	4,375.00	41.7%	7,260.00
County College Expense		3,000.00		3,000.00	0.0%	8,446.52
Training		10,000.00	6,500.00	3,500.00	65.0%	8,790.43
Scholarships & Donations		2,000.00		2,000.00	0.0%	2,637.56
Total Materials and Services	625.00	22,500.00	9,625.00	12,875.00	42.8%	27,134.51
Total Expenses	625.00	22,500.00	9,625.00	12,875.00	42.8%	27,134.51
Current Year Excess/(Deficit)	(625.00)	8,322.00	(9,625.00)	17,947.00	-115.7%	1,252.49
Budgeted Carryover Year End Balance		8,322.00		8,322.00	0.0%	

**Association of Oregon Counties
Conference
Financial Statement
For the Five Months Ending May 31, 2010**

	May Actual	Annual Budget	YTD Actual	Remaining Budget	%of Budget Used	2009 Actual
Revenue						
Beginning Balance		\$139,785.00		\$139,785.00	0.0%	\$158,049.00
Misc. Revenue		2,000.00		2,000.00	0.0%	447.48
Registration	7,250.00	82,000.00	10,750.00	71,250.00	13.1%	61,288.00
Affiliates					0.0%	10,900.00
Exhibitors		20,000.00		20,000.00	0.0%	18,730.00
Sponsor Contributions		10,000.00		10,000.00	0.0%	10,000.00
Meals	130.00	3,000.00	260.00	2,740.00	8.7%	3,110.00
Fellowship Breakfast					0.0%	510.00
Total Revenue	7,380.00	256,785.00	11,010.00	245,775.00	4.3%	263,034.48
Personal Services						
Materials and Services						
Meals		40,000.00		40,000.00	0.0%	52,112.16
Banquet Entertainment		9,000.00	1,500.00	7,500.00	16.7%	9,107.97
Staff Expense		8,000.00		8,000.00	0.0%	8,873.66
Travel	5.00		122.85	(122.85)	0.0%	477.11
Contract Services					0.0%	1,428.91
Postage, Printing & Supplies		6,000.00	2.20	5,997.80	0.0%	12,287.17
Audit & Insurance					0.0%	1,250.00
Auto Expense	55.50		114.25	(114.25)	0.0%	1,509.53
GF Staff Services	2,277.00	27,320.00	11,385.00	15,935.00	41.7%	26,520.00
Misc. Expense		15,000.00	565.00	14,435.00	3.8%	21,524.35
Data Processing			82.00	(82.00)	0.0%	147.00
Contingency		15,000.00		15,000.00	0.0%	
Total Materials and Services	2,337.50	120,320.00	13,771.30	106,548.70	11.4%	135,237.86
Total Expenses	2,337.50	120,320.00	13,771.30	106,548.70	11.4%	135,237.86
Current Year Excess/(Deficit)	5,042.50	136,465.00	(2,761.30)	139,226.30	-2.0%	127,796.62
Budgeted Carryover						
Year End Balance		121,465.00		121,465.00	0.0%	

Association of Oregon Counties
General Fund
Financial Statement
For the Five Months Ending May 31, 2010
Exception Report - Missing and Duplicate Accounts

<u>Account Code</u>	<u>Occurrences</u>	<u>Row Number (dups)</u>	<u>Row Code (dups)</u>
Unit:AOC:General Fund			
Missing:			
5640-01-00	0	0	
Unit:AOC:Public Lands			
Missing:			
4028-02-00	0	0	
4030-02-00	0	0	
5640-02-00	0	0	
5911-02-00	0	0	
5940-02-00	0	0	
5950-02-00	0	0	
Unit:AOC:Roads Fund			
Missing:			
5640-04-00	0	0	
Unit:AOC:Conference			
Missing:			
5365-09-00	0	0	

Association of Oregon Counties
BALANCE SHEET
For the Five Months Ending May 31, 2010

		<u>YEAR TO DATE</u> <u>ACTUAL</u>
ASSETS		
CURRENT ASSETS		
Petty Cash	\$100.00	
Checking	894,302.09	
Pre-paid Expenses	6,141.40	
Savings	1,474,005.06	
Investment in Local Gov Center	862,181.00	
Accounts Receivable	<u>197,222.39</u>	
TOTAL CURRENT ASSETS		3,433,951.94
FIXED ASSETS		
Furniture & Equipment	469,142.65	
Accumulated Depreciation	<u>(385,158.57)</u>	
TOTAL FIXED ASSETS		83,984.08
Deferred Compensation Assets		<u>1,562,313.49</u>
TOTAL ASSETS		<u><u>5,080,249.51</u></u>
LIABILITIES AND EQUITY		
LIABILITIES		
Accounts Payable	(1,582.33)	
Accrued Vacation Pay	121,244.47	
Payroll Deductions	235.35	
Deferred Income	176,138.48	
Deferred Compensation Payable	<u>1,572,227.49</u>	
TOTAL LIABILITIES		1,868,263.46
FUND BALANCES		
Invested in Fixed Assets	83,984.08	
Equity in Local Government Cent	862,181.00	
Fund Balance	1,554,895.14	
Current Year Excess/(Deficit)	<u>710,925.83</u>	
TOTAL FUND BALANCES		<u>3,211,986.05</u>
TOTAL LIABILITIES AND EQUIT		<u><u>5,080,249.51</u></u>

Date: June 16, 2010
To: Board of Directors
Association of Oregon Counties
From: AOC President Steve Grasty
Subject: AOC 2010 Audit Committee Membership
Staff: Mike McArthur, executive director

Requested Action:

Appoint Commissioners John Elliot, Linda Modrell and Leslie Lewis, Treasurers Mike Long and Michelle Hawkins and Yamhill County Budget Officer John Krawczyk to the AOC Audit Committee for purposes of reviewing the findings of the 2009 association audit. Further, appoint Commissioner Elliot as chair of the committee.

Background:

Each year the AOC annual fiscal audit is reviewed by members of the association and then presented to the board of directors for receipt. The audit is compiled by an independent CPA firm and should be ready for review by the audit committee in July.

Date: June 16, 2010

To: Board of Directors
Association of Oregon Counties

From: Mike McArthur, executive director

Subject: Intergovernmental Agreement with Oregon Department of Transportation (ODOT) to Ensure Completion of Paratransit Plans and Subcontract to Complete Plans

Staff: Ann Hanus, policy manager

Requested Action:

Authorize the executive director to enter into an Intergovernmental Agreement with ODOT to accept funding to complete paratransit plans; authorize the executive director to subcontract the required work in accordance with AOC's contracting policy.

Background:

The Public Transit Division for ODOT has asked AOC to facilitate the development or update of complementary paratransit plans in accordance with the requirements of the Americans with Disabilities Act of 1990 (ADA).

According to a Federal Transit Administration (FTA) audit, fourteen FTA sub-recipients have not completed the ADA requirement for planning and provision of complementary paratransit. Without the plans, the sub-recipients face possible loss of federal funding. The fourteen sub-recipients are:

- City of Albany
- Basin Transit Service (Klamath Falls)
- City of Canby
- Community Connection (Union County)
- Confederated Tribes of Umatilla
- Coos County Area Transit
- Douglas County
- Josephine County
- Malheur County
- City of Sandy
- Sunset Empire Transportation District (Astoria)
- City of Woodburn
- Yamhill County (Chehalem Senior Center, YCAP)
- Tillamook County

AOC will subcontract with a consultant to complete this work by January 31, 2011 in order to avoid possible loss of federal funding for these fourteen sub-recipients. AOC will be compensated 15 percent for its work on the total project (total project estimated to be \$150,000 with AOC receiving \$22,500).

AOC has had a successful partnership in the past completing planning projects for the Public Transit Division of ODOT, and this proposed project will continue that partnership.

Date: June 16, 2010

To: Board of Directors
Association of Oregon Counties

From: Mike McArthur, executive director

Subject: Contract with Community Renewable Energy Association
(CREA) to provide advocacy and administrative services

Staff: Cara Fischer, deputy executive director

Requested Action:

Authorize the executive director to enter into a contract with the Community Renewable Energy Association for the purpose of providing advocacy, information and administrative services for CREA; authorize the executive director to enter into a personal services agreement, in accordance with AOC's contracting policy, for the purpose of providing advocacy services for CREA.

Background:

CREA is an Oregon-based intergovernmental organization whose mission is to support policy and advocacy for Community Based Renewable Energy projects in Oregon. These projects are defined as projects of 10 MW or less in all technologies – small hydro, geothermal, biomass, community wind, wave, solar and others. Gilliam, Harney, Hood River, Lake, Morrow, Sherman, Union, Wallowa, Wasco and Wheeler counties are active members of CREA.

CREA finds itself in need of Salem-based advocacy and is turning to AOC to provide this service. To provide the expertise necessary to fulfill the advocacy component of the contract AOC will enter into a personal services agreement with a specialist.

The terms of the contract will call for a monthly payment to AOC by CREA of \$1,200. Of this fee, \$200 will be kept by AOC as compensation for services provided; the remainder will cover the expense of an independent contractor.

It is anticipated that the contract will cover the period July 1, 2010 through December 31, 2011.

Date: June 16, 2010

To: Board of Directors
Association of Oregon Counties

From: Mike McArthur, executive director

Subject: Oregon Connections Telecommunications Conference
Request for Sponsorship

Staff: Eric Schmidt, communications manager

Requested action:

Authorize AOC to be an “Alpine” sponsor of the 2010 Oregon Connections Telecommunications Conference at a cost of \$1,000.

Background:

The 15th annual Oregon Connections Telecommunications Conference will be held October 21-22, 2010 in Hood River County. The theme is Oregon Telecom: The New Age of Broadband.

For some time this conference has been held in Lincoln County but due to significant increase in registration the event has outgrown its former location and will move this year to a larger venue.

AOC has been a sponsor of this conference for many years. The sponsorship includes three registration packages and exhibit space; the AOC logo will be prominently displayed on the Oregon Connections Web site, in all the conference printed materials and at the conference itself.

Communications Policy Steering Committee Chair Kathy George supports this request and urges approval.

Date: June 16, 2010

To: Board of Directors
Association of Oregon Counties

From: Mike McArthur, executive director

Subject: Broadcast Technologies Opportunities Program (BTOP)
Grant Application – Letter of Support

Staff: Eric Schmidt, Communications Manager

Requested Action:

Authorize President Grasty to sign, on AOC’s behalf, a letter of support for the BTOP grant application of the State of Oregon.

Background:

In order to improve public safety communications nationwide, Congress has identified public safety broadband projects for funding in the American Recovery and Reinvestment Act of 2009 (ARRA). A total of \$2.5 billion is available under this grant plan. Oregon is going to apply for \$150 million, which would be used to build a public safety broadband network. It would also be used to create public-private partnerships with the goal of extending broadband services to unserved and under-served areas of Oregon.

Oregon is one of 21 public entities to apply to the Federal Communications Commission (FCC) for permission to use part of the 700 MHz spectrum to build its own public safety wireless broadband data network. Such a network is a key part of the Oregon Wireless Interoperability Network (OWIN) project. Only those 21 entities are eligible to apply for a BTOP grant in the second round.

The FCC granted Oregon’s application for the use of the 700 MHz spectrum.

Date: June 16, 2010
To: Board of Directors
Association of Oregon Counties
From: Mike McArthur, executive director
Subject: AOC Audit Committee for 2010
Staff: Cara Fischer, deputy executive director

Requested Action:

Name Klamath County Commissioner John Elliot a City County Insurance Service (CIS) trustee for the period July 1 to September 1, 2010; name Jefferson County Administrator Jeff Rasmussen a CIS trustee for the period September 1, 2010 through June 30, 2013.

Background:

City County Insurance Services was formed by the League of Oregon Cities (LOC) and the Association of Oregon Counties to meet the risk management and employee benefit needs of cities, counties and other eligible local governments. The CIS Board of Trustees administers the CIS Trust; LOC and AOC each have five seats on the board of trustees.

Commissioner John Elliot has for many years served with distinction as a CIS trustee. His current term is set to expire on July 1, 2010. To provide for a smooth transition to a new trustee who will represent AOC, staff recommends that Commissioner Elliot remain a trustee for this two month period. The CIS Board of Trustees holds its annual planning retreat in August. Mr. Rasmussen will be invited to participate in the retreat.