

Association of Oregon Counties  
Board of Directors

Monday, May 16, 2011  
2:00 p.m.

Local Government Center  
Salem, Oregon

*Present: President Janet Carlson, Judge Pat Shaw, Judge Jeanne Burch, Commissioner Jay Dixon, Commissioner Sam Brentano, Commissioner Leslie Lewis, Commissioner Annabelle Jaramillo, Commissioner Kathy George, Commissioner Dwight Ellis, Commissioner Bill Hansell, Commissioner Tony Hyde, Treasurer Laurie Steele, Administrator Ralph Wyatt*

*Via telephone: Commissioner Patricia Roberts, Commissioner Mary Stern, Public Works Director Robb Paul*

*Staff and consultants: Mike McArthur, Cara Fischer, Ann Hanus, Eric Schmidt, Laura Cleland, Joann Hendrix*

President Janet Carlson called the meeting to order at 2:00 p.m.

***Agenda Approval***

**Commissioner Bill Hansell moved to approve the agenda of May 16, 2011, seconded by Commissioner Dwight Ellis. Motion carried.**

***Consent Agenda***

Accept the minutes as represented from March 14, 2011.

Accept the minutes as represented from April 11, 2011.

Receive the financial report as represented for period ending March 31, 2011.

Appoint Benton County Commissioner Linda Modrell as a member of the AOC Special Operations Committee.

Appoint Malheur County Judge Dan Joyce as co-chair of the AOC Public Lands & Natural Resources Steering Committee and as AOC's Western Interstate Region (WIR) board member.

**Commissioner Jay Dixon moved to approve the consent agenda, seconded by Commissioner Annabelle Jaramillo. Motion carried.**

***Seeking direction in treasurer's duties***

Judge Pat Shaw requested direction in her role as AOC treasurer. Recently, invoices from consultants have been submitted for payment that are outside the original contract terms. Reasons for the discrepancies were discussed and staff was instructed to modify the personal services agreement between AOC and Gordon Fultz. Judge Shaw raised concern that AOC ensure it complies with state contracting rules; board members commended her for diligence and oversight of the treasurer's duties.

President Carlson advised that discussion regarding AOC personal services agreements will be addressed at the AOC Executive Committee retreat in August.

***AOC sponsorship of NACo'11 Annual Conference***

At the AOC annual business meeting in November 2010 the membership supported an effort to aggregate contributions from counties and be a sponsor for the NACo'11 annual conference. Part of that discussion was to include a contribution from AOC that not only represented the association itself but also could be a source of funds for counties unable to contribute due to severe budget restrictions.

**Commissioner Hansell moved approval for AOC to contribute \$5,000 of AOC Business Partner revenue to the joint sponsorship efforts of Oregon counties to be a recognized sponsor of the 2011 NACo Annual conference, held in Multnomah County July 15-19, seconded by Commissioner Hyde. Motion carried.**

***Intergovernmental Agreement with Oregon Department of Transportation to administer transportation coordination study***

The Public Transit Division for Oregon Department of Transportation (ODOT) has asked AOC to administer a study that will identify the best, most cost-effective and productive models of coordination for public transportation and human service programs across local and state government agencies. Improved coordination may result in reducing access barriers to public transportation services and increasing the numbers of people served.

AOC will subcontract with a consultant to complete the work. AOC will be compensated \$25,000 (total project estimated to be \$150,000) for its work and oversight of the project.

Mike McArthur requested authorization to enter into an intergovernmental agreement with Oregon Department of Transportation (ODOT) to accept funds to complete a study on the opportunities and barriers for improved transportation coordination in conjunction with human service programs; authorize the executive director to subcontract the required work in accordance with AOC's contracting policy.

**Commissioner Tony Hyde moved to authorize the executive director to enter into an intergovernmental agreement with ODOT, seconded by Commissioner Jaramillo. Motion carried.**

With no further business, the meeting adjourned at 2:12 p.m.