

**Association of Oregon Counties
Board of Directors**

**Monday, June 20, 2011
1:30 p.m.**

**Local Government Center
Salem, Oregon**

Present: President Janet Carlson, Commissioner Tammy Baney, Commissioner Mary Stern, Judge Pat Shaw, Judge Steve Grasty, Judge Jeanne Burch, Commissioner Jay Dixon, Commissioner Sam Brentano, Commissioner Annabelle Jaramillo, Commissioner Kathy George, Commissioner Don Lindly, Commissioner Bill Hansell, Sheriff Jack Crabtree, Administrator Ralph Wyatt

Via telephone: Commissioner Patricia Roberts, Commissioner Leslie Lewis, Public Works Director Robb Paul

Staff and consultants: Mike McArthur, Cara Fischer, Gil Riddell, Paul Snider, Mike Eliason, Laura Cleland, Ben Landsman, Joann Hendrix

President Janet Carlson called the meeting to order at 1:30 p.m.

Agenda Approval

Administrator Ralph Wyatt moved to approve the agenda of June 20, 2011, seconded by Commissioner Don Lindly. Motion carried.

Consent Agenda

Accept the minutes as represented from May 16, 2011.

Receive the financial report as represented for period ending May 31, 2011.

Re-appoint Lincoln County Commissioner Don Lindly to the City County Insurance Services (CIS) Board of Trustees with a four-year term expiring June 2015.

Recommend Klamath County Commissioner Cheryl Hukill to the director of the Oregon Department of Corrections for appointment to the Oregon Community Corrections Commission.

Appoint Lincoln County Commissioner Don Lindly as a member of the Oregon Association of County Engineers and Surveyors (OACES) Board of Directors.

Commissioner Bill Hansell moved to approve the consent agenda, seconded by Commissioner Lindly. Motion carried.

Early Learning Task Force

President Carlson advised that Governor Kitzhaber has established a priority to coordinate early learning programs for Oregon's young children and their families. The governor put forward legislation (SB 909-A) to establish an Early Learning Council, linked to a broader K-20 educational investment strategy.

President Carlson requested the board approve the creation of an AOC Early Learning Task Force. The task force would address "repurposing" of the local commissions on children and families to support the governor's goal of all children ready to read by first grade and all children reading by second grade. She asked that she and Coalition of County Children & Families Commission Chair Kevin Stufflebean be named task force co-chairs and she be authorized to appoint task force members.

Commissioner Jay Dixon moved to approve the creation of an AOC Early Learning Task Force, the appointment of Commissioner Janet Carlson and Kevin Stufflebean as task force co-chairs and authorize the president to appoint task force members, seconded by Administrator Ralph Wyatt. Motion carried.

AOC Audit Committee

Mike McArthur explained that each year the AOC annual fiscal audit is reviewed by members of the association and then presented to the board for receipt. The audit is compiled by an independent CPA firm and will be ready for review by the audit committee late this summer.

According to AOC's bylaws, the association president recommends and the board appoints the AOC Audit Committee annually. The treasurer shall serve as chair. The committee shall include at least one county administrator and three members of the AOC Board of Directors.

Mr. McArthur requests the appointment of Commissioners Linda Modrell and Leslie Lewis, Judge Jeanne Burch, Linn County Treasurer Michelle Hawkins and Polk County Administrative Officer Greg Hanson to the AOC Audit Committee for purpose of reviewing the findings of the 2010 association audit and affirm Treasurer Pat Shaw serves as chair of the committee.

Mr. Wyatt moved to appointment Commissioners Linda Modrell and Leslie Lewis, Judge Jeanne Burch, Treasurer Michelle Hawkins and County Administrative Officer Greg Hanson to the AOC Audit Committee and affirm Treasurer Pat Shaw as chair of the committee, seconded by Commissioner Kathy George. Motion carried.

Economic Development Districts Association

Mr. McArthur advised that the 11 economic development districts in Oregon recently formed the Oregon Economic Development District Association. The new association has asked to become an associate member of AOC.

Commissioner Mary Stern moved to recognize the newly formed Oregon Economic Development District Association as an associate member of AOC, seconded by Commissioner Tammy Baney. Motion carried.

Renewable Energy & Eastern Oregon Partnership

Gil Riddell advised that the Renewable Energy and Eastern Oregon Landscape Conservation Partnership is currently funded by the Bureau of Land Management (BLM). However, the Federal Advisory Committee ACT (FACA) now restricts the creation of federal advisory

committees to those that are essential. In addition, the act significantly regulates the activities of committees that are created.

Mr. Riddell requests the board provide financial support to the Renewable Energy and Eastern Oregon Landscape Conservation (REECon) Partnership for \$1,500 from the Natural Resources Reserve fund, following ratification by the AOC Public Lands and Natural Resources Committee.

Commissioner Hansell moved to approve financial support of \$1,500 to the Renewable Energy and Eastern Oregon Landscape Conservation (REECon) Partnership, seconded by Mr. Wyatt. Motion carried.

Hooley/Naito Consulting Contract

Mr. McArthur requests the services of Hooley/Naito Consulting, in particular Lisa Naito, with legislation pending before the 2011 Oregon Legislature regarding court fines and court facility funding. AOC will compensate Hooley/Naito for work up to 10 hours @\$150 per hour beginning May 24. Mr. McArthur explained that this agreement should be an addendum to the existing personal services contract currently in place between Hooley/Naito and AOC.

Commissioner Dixon moved to approve an addendum to the existing personal services contract currently in place between Hooley/Naito and AOC, seconded by Commissioner Annabelle Jaramillo. Motion carried.

Fultz Personal Services Agreement

Mr. McArthur explained that at its May 16 meeting the AOC board discussed the association's 2011 personal services agreement with Gordon Fultz. The agreement states payments are not to exceed \$1,500 per month for hourly services related to the AOC Business Partners program (not to exceed \$18,000 annually.) AOC management has determined that at times it is advantageous to AOC for Mr. Fultz to work more hours in one month and fewer in another. An amended version of the agreement would remove the monthly limitation while retaining the not to exceed \$18,000 limit.

Commissioner Jaramillo moved to authorize the AOC executive director to enter into an amended personal services agreement with Gordon Fultz setting a 2011 payment amount not to exceed \$18,000, seconded by Commissioner Baney. Motion carried.

Contract with Hilton Eugene

Cara Fischer advised that as of 2011, AOC no longer is contracted with specific sites for conducting its annual fall conference. Staff worked with a committee of AOC board members to determine specifications that members wanted to see included in a formal request for proposal (RFP) process. Due to challenging specifications for this conference and limited staff time, an RFP has not yet been issued. Staff anticipates that an RFP for sites for 2012 through 2016 will be issued in late 2011. Ms. Fischer requests authorization for the AOC executive director to enter into a contract with the Hilton Eugene & Conference Center for the site of AOC's annual conference, November 14-17, 2011.

Mr. Wyatt moved to authorize the AOC executive director to enter into a contract with the Hilton Eugene & Conference Center for the site of AOC's annual conference, November 14-17, 2011, seconded by Commissioner George. Motion carried.

Contract between AFSCME and AOC

Ms. Fischer advised that the American Federation of State, County and Municipal Employees (AFSCME) represent four AOC employees. The current contract between AOC and AFSCME, approved by the AOC Board in October 2008, expires on June 30, 2011. Management met with union representatives to develop a new contract.

The new contract is very similar to the existing contract. There are only a few new conditions primarily dealing with health savings accounts and how holiday hours are computed. The recommended 2011 salary adjustments can be made under the existing budget. Ms. Fischer requests authorization for the AOC executive director to enter into a new three-year contract between AOC and AFSCME.

Judge Steve Grasty moved to authorize the AOC executive director to enter into a new three-year contract between AOC and AFSCME, seconded by Commissioner Jaramillo. Motion carried.

Other Business

President Carlson advised that the previously scheduled July 11, 2011, AOC board meeting is cancelled. The next AOC board meeting is set for Tuesday, August 9 directly after the AOC Summer Summit.

With no further business, the meeting adjourned at 1:45 p.m.